



MESSENGER

Published as a service to the students and instructors of the Ardmore Higher Education Center. The AHEC Program is administered under the direction of the Board of Trustees for the Ardmore Higher Education Program.

ARDMORE, OK 73401

OCTOBER 4, 2004

SPRING 2005 SCHEDULES SHOULD BE AVAILABLE THE MIDDLE OF OCTOBER! SCHEDULES CAN ALSO BE ACCESSED ON OUR WEBSITE (www.ahec.osrhe.edu).

FALL BREAK:

Thursday and Friday, October 21 and 22 is Fall break for all the AHEC university partners.

LAST DAY TO DROP WITH A "W":

SOSU:	Oct. 8
MSC:	Oct. 29
ECU:	Nov. 10
OSU/OKC	Nov. 12

SPRING 2005 ENROLLMENT:

Current students: >30 hours: Nov. 1 & 2
<30 hours: Nov. 3 & 4
Open Enrollment: November 8
(No enrollment November 22-26 & December 20-31)

***Monday - Thursday, 9 AM - 6 PM
NO FRIDAY ENROLLMENTS**

THANKSGIVING HOLIDAY:

MSC:	Nov. 22-26
OSU-OKC:	Nov. 25-28
ECU & SOSU:	Nov. 24-26
AHEC CLOSED:	Nov. 25-26

STAFF PARKING

Handicapped spaces are for handicapped (students or staff) only. Those parking in the faculty and staff lot must display permits. Thank you for your consideration.

LIBRARY NEWS : During Fall break the Library will be open on October 21 from 8:00 a.m. to 4:30 p.m. and regular hours on Friday, October 22. (9:00 am - 12:00 pm and 1:00 pm - 4:00 pm.)

ECU NEWS: C/Sara courses are still available for October 6 & 7, in case you need one hour to fill in a gap somewhere. We also have room in Business Etiquette, which will be held on October 29 & 30.

Pre-advisement for the Spring 2005 semester will begin on Monday, October 4th. You will want to get in to the ECU suite early to see your advisor and make selections for the upcoming semester. Remember that Dr. VanLent will be here each Tuesday, by appointment, to advise HURES students and Kellie Potter will be here on Thursdays, by appointment, to advise Criminal Justice students.

The Anna Collins Franklin Scholarship applications are available in the AHEC office. Deadline for Spring semester is November 27.

SOSU NEWS: The SOSU Saturday classes for Elementary Education are a huge success. Because of this positive feedback, SOSU will be offering more Saturday classes this Spring semester. For more information, please contact Kathy Carr at 1-580-220-2863 or kcarr@sosu.edu

MSC FINANCIAL AID TIP

For MSC students wanting student loans, the loan deadline has been extended to November 1, 2004. Because we have experienced problems with the new software, we will allow you to request student loans for the Fall semester until November 1, 2004. You must complete the loan confirmation form and return it to the MSC suite. If you are a new student loan borrower, please complete the entrance loan counseling.

Disbursement Info: For the first disbursement of the semester, MSC students enrolled at AHEC can pick up their disbursement on Thursdays. If you were not on the first disbursement, new refund checks will be disbursed on Thursdays ONLY for the remainder of the semester. In other words, you will not be able to pick up checks on Tuesdays at MSC campus.

Each time you pick up a refund check, you must have your attendance verification form signed by 2 instructors totalling 6 credit hours and dated the week of your disbursement and a photo I.D.

Internet students please have your instructors e-mail both Margie and Rhonda at mritchie@mscok.edu and rglenn@mscok.edu saying it is OK to sign your attendance verification form. The only time we have lists from the Internet instructors available to us is the first major disbursement.

Please remember to check the financial aid bulletin board outside the MSC suite for new tips and information.

CHILDCARE ARRANGEMENT: Students are encouraged to arrange for child care prior to attending classes at AHEC. Children are not permitted in the AHEC classrooms. Children visiting AHEC must be supervised at all times. Students who do not observe this rule will be called from class and asked to take their children home.

TRICK OR TREAT: AHEC Staff will be handing out free popcorn during the evening classes, October 25-28. Come by the popcorn machine in the lobby and "trick or treat" us to get your bag of popcorn.

****REMEMBER TO SET YOUR CLOCKS BACK ONE HOUR-DAYLIGHT SAVINGS TIME ENDS ON SUNDAY, OCTOBER 31, AT 2:00 A.M.**